

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

GENERAL RENTAL RULES, REGULATIONS AND AGREEMENT

I. Reservations and Deposits

A. These rental conditions govern usage of the San Antonio Municipal Utility District No. 1 building (“Building/parking Lot”) located at 16425 Wildlake Boulevard, Helotes, Texas.

B. The San Antonio Municipal Utility District No. 1 (“District”) has reserved the Building/parking Lot on the second Wednesday of each month.

C. The Building is also reserved to accommodate all election needs.

D. The San Antonio Ranch Homeowners Association has a standing reservation for the third Wednesday of each month.

E. The individual or organization representative reserving the Building/Parking Lot (“User”) shall make a deposit of \$100.00 per event. The deposit shall be held by the District until a District representative has inspected the Building and grounds and made a determination of any needed additional costs for repairs and cleaning. The costs of such repairs or cleaning shall be deducted from the deposit. The balance, if any, will be returned to the User. If the costs are greater than the amount of the deposit, the User shall be liable for the full amount of such repairs as made. Users are responsible for any and all damage which their guests and invitees cause to the Building and grounds.

F. Use or access to the Building/Parking Lot shall be limited to Monday through Thursday from 9:00 a.m. to 10:00 p.m., Friday and Saturday from 9:00 a.m. to 1:00 a.m., and Sunday from 1:00 p.m. to 8:00 p.m.

G. User must be at least twenty-one (21) years of age and must agree to be responsible for the Building/Parking Lot and to be present during its use for the event.

H. User may reserve use of the Building/Parking Lot for an event by submitting an application to the District a minimum of 5 weeks in advance. This time period allows the District board to approve the application during a monthly board meeting.

I. The District Board requires the User to provide a certificate of liability insurance addressed to the District with limits of liability of not less than \$1,000,000 for injury or death of a person and \$500,000 for property damage.

J. User shall agree to indemnify and hold harmless the District, its officers and agents against any and all claims, demands, or causes of action which may arise out of or result

from the use of the Building for the event, including, but not limited to, those claims, demands, and causes of action involving personal injury, death or property damage.

K. It is Users responsibility to contact the District Office Manager to confirm date availability:

Debbie Graves at:
Phone: 210-254-6129
Fax: 210-688-9489
Email: dconkle@prodigy.net
Address: San Antonio Municipal District #1
Post Office Box 696
Helotes, TX 78023

L. Upon confirmation of date availability, User must submit a completed and signed application, proof of insurance liability, and the required deposit to the District Office Manager at the address above.

II. Building/Parking Lot Rules and Regulations

A. User shall not use the Building/Parking Lot in such a manner as to damage the Building/Parking Lot or to disturb residents in the adjoining neighborhood. No loud music or noise that would disturb neighbors is allowed.

B. Vehicles are only allowed on designated parking area and may not park on grassy areas.

C. User shall be responsible for returning the Building/Parking Lot to the same condition in which it was prior to use. Trash must be bagged and carried off the grounds. The kitchen area, including all appliances, must be cleaned and returned to their pre-event condition. If moved, all furniture must be returned to its original location. Failure to clean the Building/Parking Lot or remove trash may disqualify the User from any subsequent reservation privileges.

D. Bathrooms must be left in a tidy and orderly condition.

E. No smoking is permitted in the Building.

F. Users shall not place staples, hooks or tape on the walls of the Building.

G. No fireworks allowed. No illegal substances will be allowed in the Building or upon the grounds of the Building/Parking Lot. Alcoholic usage may require the addition of security personnel during the event.

H. No space walks, rides, or other playground equipment may be brought onto the Building grounds/Parking Lot.

I. The District Board reserves the right to require that a bonded security guard or peace officer be present, at the User's sole expense, during the times the Board deems such security necessary.

J. The Building/Parking Lot may not be used for any purpose that violates any state or federal statute, local or county ordinance or regulation, the District's rules and regulations for recreational facilities, or any administrative rule to which the District is subject. Any person violating these statutes, ordinances, rules or regulations may be subject to penalties as allowed by law.

K. Building Maximum Occupancy - 85

L. The District reserves the right to impose additional restrictions on use as the situation warrants. Terms and conditions subject to change at the discretion of the Board.

**SAN ANTONIO
Municipal Utility District No. 1**

Building and/or Parking Lot Reservation Application

Today's Date: _____

Date (Dates) Desired: _____

Time: from: _____ to: _____

Anticipated Attendance: _____ (Building Maximum Occupancy - 85)

Describe Usage: _____

RATES

Use of Building:

Refundable Cleaning deposit :	\$100
Non-Refundable Rental Fees (Check one)	
SA MUD Residents with no delinquent District Taxes:	\$125
Non SA Mud Residents:	\$350
Security fee, if needed:	\$
TOTAL DUE:	\$

Copy of Liability Insurance Due at this time

Use of Parking Lot ONLY:

Refundable cleaning deposit:	\$100
No Rental Fee for SA MUD Residents:	\$0
Rental fee for Non-SA MUD Residents:	\$100
TOTAL DUE:	\$

Copy of Liability Insurance Due at this time

As the responsible representative of the above events, I hereby request use of the San Antonio Municipal Utility District No. 1 building for the above stated use. I have read and understand all District rules related to use of the Building/Parking Lot and I agree to abide by these rules. I will reimburse the District for any and all damages and/or cleanup costs including amounts exceeding the deposit that the District incurs as a result of the use of the building.

Signature: _____

Date: _____

Organization: _____

Phone: _____

Renewal Date for this application (if applicable): _____